

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON, VA 22204-1382



NGB-ARP

1 JUL 1996

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: (All States Log Letter I96-0149) The 1996 Chief, Army Nurse Corps Award of Excellence

1. The Chief, Army Nurse Corps has announced the 1996 Army Nurse Corps Award of Excellence to recognize junior Army Nurse Corps (ANC) Officers who have made significant contributions to the accomplishment of the Army Medical Department mission. The Chief, Army Nurse Corps annually recognizes a junior ANC from each component for outstanding contributions.
2. To be considered for this award the nominated officer must be in any company grade and not be awaiting promotion to major, must not have received this award previously, must not be flagged or have adverse action pending and must have at least one year of active service remaining after receipt of the award.
3. Enclosed are: the Office of the Surgeon General Regulation 15-84, the Chief, Army Nurse Corps Award of Excellence Board and the instructions and format for submission. Nominations should be forwarded to:

Army National Guard Readiness Center
NGB-ARP-HN
111 South George Mason Drive
Arlington, VA 22204-1382
4. Suspense date is 13 August 1996.
5. Award of Excellence will be presented at the Future Leaders Conference 9-13 September 1996.


NGB-ARP

SUBJECT: All States Log Letter (196014) The 1996 Chief, Army Nurse Corps Award of Excellence

6. The point of contact for this is COL Stephen W. Lloyd at 703-607-7143 or DSN 327-7143.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

Encls
as



RONALD J. TIPA
COL, GS
Director of Personnel

DISTRIBUTION:
MILPO
State Chief Nurse

DEPARTMENT OF THE ARMY
OFFICE OF THE SURGEON GENERAL
5109 LEESBURG PIKE
FALLS CHURCH, VA 22041-3258

*OTSG Reg 15-84

OTSG Regulation
No. 15-84

19 May 1993

Boards, Commissions, and Committees
THE CHIEF, ARMY NURSE CORPS AWARD OF EXCELLENCE BOARD

1. PURPOSE. This regulation establishes and sets policies and procedures for the Chief, Army Nurse Corps Award of Excellence Board. The Board will consider nominations for the Award of Excellence.

a. The award provides personal recognition by the Chief, Army Nurse (AN) Corps to junior officers who have made significant contributions to the accomplishment of the Army Medical Department (AMEDD) mission and who have performed in an exceptionally outstanding manner in support of the soldier in the field. This annual award is separate and distinct from any others that may be given for particularly outstanding duty performance.

b. The award is intended to enhance AMEDD teamwork; contribute significantly to the accomplishment of the AN mission as well as to quality patient care; strengthen support of the soldier in the field; improve morale; and foster constructive competition among junior AN officers.

2. REFERENCES.

a. AR 600-8-2, Suspension of Favorable Personnel Actions (Flags).

b. AR 600-9, The Army Weight Control Program.

3. APPLICABILITY. This regulation applies to all commands, agencies, installations, activities, and organizations that have junior AN officers assigned.

4. COMPOSITION. The Board will be comprised of at least three but no more than five members representing all three AN components. The Chief, Army Nurse Corps will designate one of the Board members as President. Members include:

a. Member, Active Component (AC).

b. Member, Army National Guard (ARNG).

*This regulation supersedes OTSG Regulation 15-84, 11 June 1992.

c. Member, U.S. Army Reserve (USAR).

d. Two ad hoc AN members selected by the president of the Board (optional).

5. DIRECTION AND CONTROL.

a. The Board will convene annually to review Award of Excellence nominations and select recipients.

b. The Board, operating under the general guidance of the Chief, Army Nurse Corps, is responsible for reviewing nominations and selecting one junior officer recipient from each component for the Chief, Army Nurse Corps annual Award of Excellence.

c. The Chief, Army Nurse Corps--

(1) Will convene the Board so that the announcement of selectees is made not later than 30 September of each year.

(2) Is the awarding authority and will exercise staff supervision over the award's nomination and selection process.

(3) Will present the award at an appropriate ceremony with suitable publicity.

d. Any junior AN officer (2LT, 1LT, or CPT) may be nominated for the award. Officers that have been considered for promotion to MAJ will not be considered by the Award of Excellence Board. An individual who has already received the award is ineligible for nomination. An Active Army officer must have at least one year of active duty service remaining after receipt of the award. Nominations may be made for any period of duty performance.

e. Individuals in the supervisory chain are eligible to nominate AN officers for this award. All nominations will be submitted to HQDA (DASG-CN), Room 623, Skyline Five, 5111 Leesburg Pike, Falls Church, VA 22041-3258. Nominations will be--

(1) In memorandum format. Use the sample in figure 1 as a guide.

(2) Unclassified and the narrative limited to two double spaced pages in length.

(3) Submitted as one original and ~~five~~ copies.

TWO

(4) Staffed through the Chief Nurse Office for concurrence.

(5) Forwarded to arrive at HQDA not later than 31 July.

f. Individuals selected as recipients of the award will--

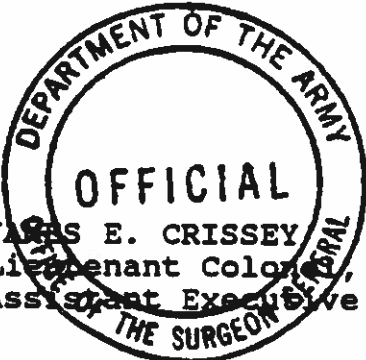
(1) Receive a letter of commendation from The Surgeon General and the Chief, Army Nurse Corps. Additionally, the junior USAR officer will receive a letter of commendation from the Chief, Army Reserve and the junior ARNG officer will receive a letter of commendation from the Director, Army National Guard.

(2) Attend the annual Association of Military Surgeons of the United States (AMSUS) conference or other appropriate conference or event to receive the award.

6. ADMINISTRATIVE SUPPORT. The board will convene in the Office of The Surgeon General. The Office of the Chief, Army Nurse Corps will provide clerical support as required.

DASG-CN (14 May 93)

FOR THE SURGEON GENERAL:


JAMES E. CRISSEY
Lieutenant Colonel, MS
Assistant Executive Officer

DISTRIBUTION:
AB

LETTER OF INSTRUCTION

NOMINATION FOR THE ARMY NURSE CORPS AWARD OF EXCELLENCE

1. Reference: The Chief, Army Nurse Corps Award of Excellence Board, OTSG Regulation 15 - 84, 18 June 1996.

2. General.

Nominations must be:

a. Submitted by 15 August, 1996:

HQDA (DASG-AN)

Room 623, Skyline Five

5111 Leesburg Pike

Falls Church, VA 22041-3258

b. Made using memorandum format and should not exceed **two** double spaced typed pages. Submit nominations in **triplicate**. Sample format attached as enclosure 1.

c. Include a statement that the nomination is not in contravention to Army Regulation 600-8-1.

d. Include an endorsement (concur/non-concur) by the nominee's Chief Nurse or senior rater.

3. Specific.

Individuals nominated

a. May be any junior AN officer (2LT, 1LT, or CPT) from any component - Active, USAR, or ARNG.

b. Must not have been considered for promotion to MAJ or previously a recipient of the award. An Active Army officer must have at least one year of active duty service remaining after receipt of the award.

Nominating individual

a. May be in the nominee's supervisory chain.

b. Must include - his/her signature block.

OFFICE SYMBOL

MEMORANDUM THRU (Chief Nurse)

**FOR HQDA (DASG-AN), Room 623, Skyline Five, 5111 Leesburg Pike
Falls Church, VA 22041-3258**

**SUBJECT: Nomination for the Chief, Army Nurse Corps Award of
Excellence**

1. The following individual is nominated for the subject award:
 - a. Grade, name, and SSN
 - b. Organization of assignment and component (AC, ARNG, or USAR):
 - c. Inclusive dates for which recommended:
 - d. Grade and duty assignments during the recommended period:
2. The following narrative provides the basis for this nomination:
 - a. Provide specific and factual information, giving concrete examples of what the officer accomplished, how it was accomplished, what the benefits and results were, and why this accomplishment merits recognition by the Chief, Army Nurse Corps. Specific examples could include:
 - (1) Significant improvement in the system for delivery of nursing care or operation of the organization.
 - (2) Resolution of a problem which brought about a positive change in any realm of nursing practice.
 - (3) Development of the expanded nursing role which resulted in a change in nursing practice and patient care.
 - (4) Development/improvement of programs in the area of staff education, patient education, or TQM.
 - b. The following are examples from previous award nominations:

Figure 1. Sample memorandum format for submission of nomination

(1) "Aware of the difficulties in staffing for shift requirements, officer volunteered to manage the professional nurse time schedule with a self-scheduling philosophy. She demonstrated exceptional ability in encouraging 22 nurses to collaborate with each other with the end result of improved cooperation among nurses in developing the schedule. With the implementation of a Nurse Scheduler Computer Program, officer mastered the complexities in scheduling staff with flexible staffing patterns. She conducted 'inservices to promote staff understanding of this program and is currently training a new nurse in the use of this program."

(2) "For the past two years, officer has ... performed the additional duties of Chief, NESD the impetus in the development and utilization of a department wide competency based orientation program for all nursing personnel extremely favorable review was rendered ... during the recent JCAHO survey. Officer has devoted untold amount of her own time to obtain military Training Network sanctioning for the DON sponsored education programs. Currently, she has obtained MTN course certification for BLS, BLS Instructor, ACLS, ACLS Instructor, EMT, EMT-R.... resulted in a significant increase in the number of professionally trained hospital personnel with advanced life saving skills resulted in a cost avoidance of over \$60,000...."

(3). "Selected over four other nurses for the position impact on the institution from a fiscal and patient care perspective has been impressive he saved this organization over \$150,000 annually through consolidation and judicious management of equipment and supplies managing expensive rental beds, patients are now in the beds for only the clinically indicated time rather than for their entire hospitalization resulted in significant monetary savings for the MTF."

3. Include the statement, "This nomination is not in contravention to AR 600-8-2."

AUTHORITY LINE: (if applicable)

SIGNATURE BLOCK OF
NOMINATING INDIVIDUAL

Figure 1. Sample memorandum format for submission of nomination--continued